

# Budget Approval Meeting Minutes

**Finch Elementary**

**Date:** 3/13/2025

**Time:** 3:30pm

**Location:** Zoom

**I. Call to order: 4:04pm**

**II. Roll Call**

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Tara Spencer	Present
Parent/Guardian	Ms. Edwina Lawrence	Absent
Parent/Guardian	Ms. Kashon Caldwell	Present
Parent/Guardian	Ms. Xiomara Bailey	Absent
Instructional Staff	Ms. Tatyana McKnight	Present
Instructional Staff	Ms. Erin Gore	Present
Instructional Staff	Ms. Tesia Germain	Present
Community Member	Ms. Adriana Sola	Present
Community Member	Ms. Eric Thomas	Present
Swing Seat	Dr. Regana Hill	Present
Student (High Schools)		

**Quorum Established:** Yes

**III. Action Items**

**A. Approval of Agenda:** Motion made by: Ms. Adriana Sola; Seconded by: Mr. Eric Thomas

**Members Approving:** Ms. Erin Gore, Ms. Kashon Caldwell, Ms. Regana Hill, Ms. Tatyana McKnight, and Ms. Tesia Germain

**Members Opposing:** None

**Members Abstaining:** None

**Motion Passes**

**B. Approval of Previous Minutes:** List amendments to the minutes:

Motion made by: Dr. Regana Hill Seconded by: Mr. Eric Thomas

**Members Approving:** Ms. Erin Gore, Ms. Adriana Sola, Ms. Tatyana McKnight, Ms. Kashon Caldwell, Ms. Tesia Germain

**Members Opposing:** None

**Members Abstaining:** None

**Motion Passes**

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## C. Approval of the Budget

### Presentation of the Final Budget

- i. Dr. Spencer shared the budget she decided on for FY '26. Dr. Spencer shared with the members all the steps of the budget process that has taken place prior.

#### 1. Budget Finalization

Dr. Spencer stated that there were no changes made to the budget from the last meeting. She asked that members review the changes that were made in the previous meeting. Dr. Spencer shared that due to lack of funds, she would have to remove different positions such as .5 parent liaison, .5 social worker, 4 full-time teachers, instructional coach, P.E paraprofessional, and hourly behavior paraprofessional. Some positions that were created were reading teacher and it will support homeroom teachers, general education paraprofessional, and due to a grant, an hourly security aide.

#### 2. Budget by Function

Dr. Spencer shared the breakdown of how the budget will be used next school year. She stated that the budget remains balanced in the best possible way because 77% will go to instruction, 8% wrap around support, 8% improvement of instructional services, and much more.

Motion made by: Mr. Eric Thomas Seconded by: Ms. Adriana Sola

**Members Approving:** Dr. Regana Hill, Ms. Tatyana McKnight, Ms. Erin Gore, Ms. Tesia Germain, Ms. Kashon Caldwell

**Members Opposing:** None

**Members Abstaining:** None

**Motion Passes**

## IV. Discussion Items

### A. Discussion Item 2: Security Grant

- i. Dr. Spencer shared that there was a security grant given to the school for the 24-25 school year for \$45,000 that has not been spent yet. The money will be used to hire an hourly security aide. The interviews for the position will begin this week and hired personnel will be decided next week.

## V. Announcements

- i. **MAP Testing next week**
- ii. **Spring Break April 7-11**

## Budget Approval Meeting Minutes

### iii. Next Go Team Meeting April 24th

#### VI. Adjournment

Motion made by: [Dr. Regana Hill](#); Seconded by: [Mr. Eric Thomas](#)

**Members Approving:** Ms. Erin Gore, Ms. Tesia Germain, Ms. Tatyana McKnight, Ms. Adriana Sola, Ms. Erin Gore, and Ms. Kashon Caldwell

**Members Opposing:** None

**Members Abstaining:** None

**Motion Passes**

**ADJOURNED AT** [3:44 pm](#)

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**Minutes Taken By:** Tesia Germain

**Position:** Secretary

**Date Approved:** 5/8/2025